



End of grant report

Project details

Reference number

FW-18-02018

Project title

Take Me Back to Dear Old Blighty!

Name of your organisation

Warrington Borough Council

Please complete and return this form as soon as your project has finished.

Please read the *Receiving a Grant* guidance first and ensure that you fill in all sections. This is your opportunity to tell us how your project met the approved purposes.

In this form we ask you to send copies of documents. There is a facility to attach files (of less than 5MB in total) at the end of the form.

Following receipt of your form, your case officer may ask you to submit receipts or invoices relating to how your grant was spent.

Period covered by the form**Start Date:** 01/09/2018**End Date:** 31/12/2018**Submission Date:** 08/01/2019

Completion summary

Using the table below, summarise how you have met the approved purposes of your grant.

Approved purpose	Summary of achievements
Deliver a programme of events and activities to commemorate the 100th anniversary of the end of the First World War as set out in the application.	Over 4500 residents attended a community 'Blighty Club' event. Over 2000 people took part in community 'Blighty Club' activities. Over 400 visitors attended the central Blighty Club at Holy Trinity Church. 35 primary schools were involved in WW1 activities. 15 volunteers attended 12 x 2 hour rehearsal sessions and half day theatre performance. A public performance took place in the town centre shopping centre. Audience numbers for performance unknown. There were a number of visitors to Peace at Last exhibition.

If applicable, please tell us about any changes you have made to the approved purposes of your project. As set out in the *Receiving a Grant* guidance, you must have received HLF's approval before making any changes. Please use the table below to provide as much information as possible.

Description of change	Date of your request to HLF	Date of reply from HLF	Effect of this change on your project, its approved purposes, timetable or costs

Use of volunteers and non-cash contributions

Did your project include any volunteer involvement or did you secure any non-cash contributions?

No

Recruitment of staff

Did you recruit any staff during the life of the project?

No

How the grant has been spent

Give a breakdown of the items or activities funded by the grant using the same budget headings you provided within your application in Section seven: Project costs.

You do not need to submit any invoices with your report. However please be aware that your case officer may ask you to provide these once you have submitted the form. It is therefore important that you keep accurate records of your spending relating to the project.

Cost heading	Invoice reference	Invoice date	Name of supplier	Description of services or goods	Total of invoice	Total cost claiming
Professional Fees	NA	30/11/2019	Not Too Tame and partners	Theatre performance	£5,000	£5,000
Professional Fees	NA	30/11/2019	Dance facilitator	Dance wrokshops and performance	£2,378	£2,378
Professional Fees	NA	30/11/2019	Blighty Club performers	WW1 style entertainment at Blighty Clubs	£350	£350
Equipment And materials	NA	30/11/2019	Various	Blighty Boxes	£1,000	£1,000
Expenses For volunteers	NA	30/11/2019	Various	Travel and refreshments	£184	£184
Publicity And promotion	NA	30/11/2019	Various	Pull ups, leaflets, posters, banners (including graphic design), social media boosts	£1,046	£1,046
Totals					£9,958	£9,958

If you have spent your grant on different things from what was agreed at the start of your project, you must explain why and how this has allowed you to achieve your aims. Please also provide details of any contact you had with us to agree any changes.

It was decided that the time frame was too short to engage a poet to work with schools and produce something that was of high quality. This extra £1000 went towards Not Too Tame Theatre Group fees, as more rehearsal time was needed for the volunteers to pull together something of quality, and live music was used at the performance.

The dance performance came over budget as the facilitator was needed for extra rehearsal and performance time.

Fees for Blighty Club performers came under budget, as did expenses for volunteers. It was decided to use this surplus, and the contingency budget for additional promotional material, such as flyers, pull-ups, posters and social media boosts.

You will need to return any grant that you have not spent to HLF. Based on the table above, we calculate that there appears to be an under spend on your project. You may therefore need to repay the following to HLF:

£42

Please contact your Grants Officer for more information.

Evaluation and records

Photographs

Please send us photographs recording your project. In attaching any files or images you are agreeing that they are free of copyright constraints. Files can be attached at the end of the form.

- ✓ a) We have included photographs of the progress of our project
- ✓ b) We have included a record of activities or events that we arranged
- c) Material from our project is available on the internet

Funding Acknowledgement and Public Relations

Please describe the nature and location of your acknowledgement. Please confirm whether this is temporary or permanent, and include reference to any marketing, press releases and other public relations activities:

The fact that the project was funded by HLF was communicated at all events. All posters, leaflets, pull-ups, banners and social media posts contained the HLF logo. Copies of these have been attached. These were temporary, in place while the project was ongoing.

Here is a link to the press release:

<https://www.warrington-worldwide.co.uk/2018/11/03/warrington-commemorates-its-first-world-war-past/>

Evaluation

In your application we asked you to think about the outcomes you thought your project would achieve. Thinking back to this now, what do you think it *did* achieve? In this box we'd like you to write a brief anecdote or story about the project, and tell us which outcome, or outcomes, you think it demonstrates your project achieved.

- Awareness was raised of the impacts of WW1 on Warrington and its people throughout communities, schools and individuals.
- People developed research skills, becoming aware of the source material available at Museum of Warrington.
- The stories behind local war memorials and archived press stories became the focus for a theatre piece involving volunteers not previously engaged in heritage, and inspired groups to conduct their own individual research into local people and ancestors.
- Involvement in the theatre piece developed self-confidence and a sense of belonging and purpose.
- There was increased engagement in heritage activities, in particular WW1, through active participation in activities such as theatre, dance, Blighty Club events.
- Wider audiences were reached through the engagement activities, such as schools, scout groups, community groups.
- New partnerships were formed, bringing together local history groups, a local church, Museum of Warrington and a theatre group.
- Permanent archives have been increased.
- The project has provided us with a partnership model for a future larger scale project, using different heritage stories throughout Warrington's communities.