



End of grant report

Project details

Reference number

FW-18-05847

Project title

Save the fleet launch Cingalee which served the Royal Navy in the First World War

Name of your organisation

Orkney Historic Boat Society

Please complete and return this form as soon as your project has finished.

Please read the *Receiving a Grant* guidance first and ensure that you fill in all sections. This is your opportunity to tell us about your achievements and successes, as well as the things that didn't go as expected.

In this form we ask you to send copies of documents. There is a facility to attach files (of less than 5MB in total) at the end of the form.

Following receipt of your form, we may ask you to submit receipts or invoices relating to how your grant was spent.

Period covered by the form

Start Date: 15/04/2019

End Date: 25/09/2019

Submission Date: 25/09/2019

Completion summary

Using the table below, please provide a summary of your achievements and, if applicable, set out any issues that you faced and how you responded to these.

Approved purpose	Summary of achievements
To restore and conserve Cingalee to her original 1905 design.	With nearly 1400 hours of volunteered time Cingalee has been restored to as close as we can tell her original 1905 layout. As much original material has been retained as possible while all after-build modifications made during her working life have been removed. Cingalee has been restored using traditional boat building techniques so she has been re-caulked with cotton and red lead putty, repainted with marine grade paint and damaged wood replaced with quality boat building larch where required.
To construct a boat trailer to allow the restored vessel to be safely transported to events.	A new road legal boat trailer suitable for transporting Cingalee has been acquired and used to transport Cingalee to four public events during 2019.
To prepare and distribute information leaflets and posters about the heritage of the boat as well as the production of an interactive heritage display.	Large PVC street banners were produced publicising Cingalee and the Scapa 100 commemoration event. Laminated information sheets were produced detailing the history of the boat. Photographs taken during the recovery and restoration were displayed. Three interactive display stations showed a Cingalee timeline, a restoration photo gallery and a 'name the part of the boat' game for the younger members of the community. A public talk was arranged in Kirkwall to tell the Cingalee Story to the local community.
To display the boat and project materials at events commemorating the 100th anniversary of the scuttling of the German High Seas Fleet in Scapa Flow.	Cingalee on her new trailer together with a display tent containing related historical and restoration materials and interactive display stations was present at the Scapa 100 commemoration event from Friday 21 June 2019 to Sunday 23 June 2019 held in Stromness, Orkney.
To include high visibility acknowledgement of the National Lottery Heritage Fund online and in all activities, as well as using your project to acknowledge National Lottery Players.	An approved Press Release acknowledging the National Lottery Heritage Fund grant was released to local press and resulted in an article in the local newspaper. The National Lottery Heritage Fund logo was included on the large PVC street banners produced for the Scapa 100 event and on the laminated Cingalee information sheets made available to visitors. National Lottery Heritage Fund supplied promotional boards where displayed attached to the front of one of the interactive display stations and hung in our event tent. National Lottery Heritage Fund recognition is also included on the Orkney Historic Boat Society website (http://ohbs.org) and in presentation material produced about Cingalee.

If applicable, please tell us about any changes you have made to the approved purposes of your project. As set out in the *Receiving a Grant* guidance, you must have received our approval before making any changes. Please use the table below to provide as much information as possible.

Description of change	Date of your request to us	Date of reply	Effect of this change on your project, its approved purposes, timetable or costs

Please tell us how your project achieved the outcomes that you selected in your application form and how you measured this.

Research on Cingalee has involved searching historical records across 8 separate Records locations in the British Isles from Orkney in the north to Jersey in the south. In addition research has taken us across the Atlantic to Newfoundland, Canada where a lot of historical British Maritime records are now stored. Part of the research turned up evidence that a local Orkney man became master of Cingalee in 1916, we are still trying to find a surviving descendent. We have improved our working relationship with the National Maritime Museum Cornwall as Cingalee is in the process of receiving official recognition on the National Small Boat Register.

Cingalee is now 114 years old, with the successful completion of the restoration of Cingalee she will now enter a preservation phase. This is inline with the Conservation Management Plan (CMP) previously developed for Cingalee. There is no reason, with correct curatorial care, that Cingalee should not survive in her current condition for another 100 years so her heritage is in a better condition.

The restoration, research, administrative and organisational effort required by the project has resulted in nearly 1400 hours of volunteer time which equates to a volunteered value of over £20,000. A core group of around 8 volunteers was supplemented by additional society members for special events; shows, boat moves. Volunteers have learnt new skills, particularly how to re-caulk a carvel constructed boat using traditional materials. Volunteers led on the construction of the new rudder and tiller receiving guidance from professionals when required.

The presence of Cingalee at Scapa 100 in the middle of Stromness added significantly to the atmosphere of the event as visitors could touch and closely inspect a boat that had been present in Scapa Flow at the time of the scuttling of the German High Seas Fleet in 1919.

The local community and visitors to Orkney were highly complimentary of both the restoration and the associated historical information presented at public events.

Use of volunteers and non-cash contributions

Did your project include any volunteer involvement or did you secure any non-cash contributions?

Yes

Please tell us about all volunteer labour to the project and any non-cash contributions.

Date	Description of task	Task category	Number of volunteers	Number of days	Total value of contribution (£)
Jun-19	Summary of cumulative hours (see attached spreadsheet for details)	Unskilled	8	22	8600
Jun-19	Summary of cumulative hours (see attached spreadsheet for details)	Skilled	8	8	9600
Jun-19	Summary of cumulative hours (see attached spreadsheet for details)	Professional	2	3	2170
Jun-19	Manufacture of new nameplates & ensign staff	Non-cash			250
Jun-19	Covered storage shed + water + elec	Non-cash			500
Jun-19	Open air storage	Non-cash			200
Jun-19	Gift of signal flags for display	Non-cash			30
Jun-19	Gift of masthead Orkney flag	Non-cash			15
Jun-19	Gift of pair of period oars	Non-cash			500
Jun-19	Gift of heavy anchor rope	Non-cash			300
Jun-19	Loan of computer display equipment	Non-cash			50
Jun-19	Loan of power supply equipment	Non-cash			50
Jun-19	Loan of display materials	Non-cash			10
Jun-19	Loan of scaffolding + steps	Non-cash			150
Jun-19	Loan of specialist tools; sanders, industrial vacs, planes, irons etc	Non-cash			250
Jun-19	Loan of painting equipment	Non-cash			50

Recruitment of staff

Did you recruit any staff during the life of the project?

No

How the grant has been spent

Give a breakdown of the items or activities funded by the grant using the same budget headings you provided within your application.

You do not need to submit any invoices with your report. However please be aware that we may ask you to provide these once you have submitted the form. It is therefore important that you keep accurate records of your spending relating to the project.

Cost heading	Invoice reference	Invoice date	Name of supplier	Description of services or goods	Total of invoice	Total cost claiming
Professional Fees	Invoice 39	16/07/2019	Jeff Mackie Boat Builder	Repairs and reconstruction of Cingalee woodwork	£5,000	£5,000
Equipment And materials	Invoice 1	15/03/2019	Amazon.co.uk	iiyama T2252MSC-B1 22" ProLite HD Multi Touch IPS LED Monitor - Black	£210	£210
Equipment And materials	Invoice 4	02/04/2019	Jewson	cabervood MDFTrade 2440 x 1220 x 12.Om	£76	£76
Equipment And materials	Invoice 5	03/04/2019	Amazon.co.uk	Spax M Countersunk Head with Milling Ribs, Partially Threaded T-Star	£11	£11
Equipment And materials	Invoice 6	08/04/2019	Brough Wolstenholm Ltd	Rustins Wood Dye Ebony	£22	£22
Equipment And materials	Invoice 7	05/04/2019	Brough Wolstenholm Ltd	Rustins Wood Dye Ebony + Ronseal Int Varnish	£23	£23
Equipment And materials	Invoice 8	31/03/2019	Wishart's	Paint supplies	£12	£12
Equipment And materials	Invoice 13	10/05/2019	J & W Tait Ltd	HONDA 2.2KW Inverter Portable Generator	£1,095	£1,095
Equipment And materials	Invoice 42	12/04/2019	Ian B. Richardson Boatbuilder and Chandler	Timber - Larch Log + Carriage + Red Lead Putty & Cotton Caulking	£1,024	£1,024
Equipment And materials	Invoice 19	03/05/2019	Andy Seedhouse Boatsales	Used Ensign Flag and Stantion	£20	£20
Equipment And materials	Invoice 24	31/05/2019	Wishart's	Paint Supplies	£82	£82
Equipment And materials	Invoice 20	03/06/2019	Sea Gear Supplies Ltd	Toplac Gloss Int Paint	£30	£30
Equipment And materials	Invoice 21	05/06/2019	MacGregor Industrial Supplies Ltd	Metal Paint Smooth Black	£19	£19
Equipment And materials	Invoice 22	01/06/2019	Classic Marine	Copper Nails + Roves	£8	£8
Equipment And materials	Invoice 28	05/06/2019	Mylor Chandlery Ltd	Epifanes Clear High Gloss Varnish	£25	£25
Equipment And materials	Invoice 26	06/06/2019	Amazon.co.uk	Pirate Treasure Chest Wooden Box	£22	£22
Digital outputs	Invoice 27	20/05/2019	Amazon.co.uk	Sellotape 12mmx33m Double Sided Tape	£3	£3
Equipment And materials	Invoice 29	07/06/2019	Hamnavoe Engineering	Stainless Steel Extension Tubes for boat trailer + Rudder brackets	£337	£337
Equipment And materials	Invoice 32	18/06/2019	M. Vaughton	Stationary & Consumables	£49	£49
Equipment And materials	Invoice n/a	24/09/2019	via Petrol Station	Petrol for Portable Generator	£3	£3
Travel For volunteers	Invoice 12	02/05/2019	National Rail	Day Return Berkhamsted to Kew Bridge (National Archive)	£14	£14
Travel For volunteers	Invoice n/a	21/06/2019	via Petrol Station	Fuel for show transportation	£76	£76
Travel For volunteers	Invoice n/a	21/06/2019	via Petrol Station	Fuel for towing	£120	£120
Travel For volunteers	Invoice n/a	21/06/2019	via Petrol Station	Fuel for volunteers	£90	£90
Other	Invoice 9	16/04/2019	Mersea Trailers Ltd	3500kg Bunk and Keel Roller Snipe Trailer + extras	£4,800	£4,000

Cost heading	Invoice reference	Invoice date	Name of supplier	Description of services or goods	Total of invoice	Total cost claiming
Publicity And promotion	Invoice 34	20/06/2019	Artmachine Graphics Ltd	Street Stand + PVC Banners	£919	£800
Totals					£14,090	£13,171

If you have spent your grant on different things from what was agreed at the start of your project, you must explain why and how this has allowed you to achieve your aims. Please also provide details of any contact you had with us to agree any changes.

Evaluation and records

Photographs

Please send us photographs recording your project. In attaching any files or images you are agreeing that they are free of copyright constraints. Files can be attached at the end of the form.

- ✓ a) We have included photographs of the progress of our project
- ✓ b) We have included a record of activities or events that we arranged
- ✓ c) Material from our project is available on the internet

Website address:

<http://www.ohbs.net/> and <http://www.ohbs.net/preserved-boats/cingalee/>

Funding Acknowledgement and Public Relations

Describe how you are acknowledging National Lottery players, including all marketing, press releases and other public relations activities. Please provide information, including location, about any National Lottery Heritage Fund branding or signage and tell us if this is temporary or permanent.

A NLHF approved Press Release was issued late March 2019 which resulted in an article in the Orcadian Newspaper on 4 April 2019. Large PVC street banners produced for Cingalee at the Scapa 100 event in Stromness during June 2019 included the NLHF logo prominently displayed. These banners were put up in the middle of Stromness a week before the Scapa 100 event and included the event date so were temporary and taken down after the event. NLHF supplied stickers were stuck to the outside of the display boxes containing laminated information cards. These stickers remained on the display boxes for all public events attended in 2019. The NLHF logo was included on all the laminated information cards which describe the history of Cingalee. These information cards were used at all public events during 2019 and may be used at any future public events. A NLHF supplied perspex promotional board was attached to the front of one of the interactive display station pedestals and will remain attached to the pedestal. A NLHF supplied promotional board was hung prominently in the tent we took to public events. NLHF pin badges were offered to visitors when they visited the display at public events. The NLHF logo is included on the Orkney Historic Boat Society Sponsors' webpage and will remain there indefinitely as a sponsor of Cingalee. The NLHF logo is included in a Powerpoint presentation about Cingalee produced by the Orkney Historic Boat Society and used at special interest events.

Evaluation

If you submitted your application after January 2019, we asked you to tell us about how you would evaluate your project and advised you to create an evaluation plan at the start of your project. Based on the data you have collected throughout your project we expect you to provide a short report (maximum of 10 pages) which tells the story of what you have achieved. For more information please refer to the *Evaluation: Good-practice guidance*.

Have you completed your evaluation report?

N/A