



**DUXFORD**

**DUXFORD FLYING SEASON  
TERMS AND CONDITIONS**

## **Ground content suppliers and Living History Groups at IWM Duxford Flying Season Events**

### **1.0 General Information**

- 1.1** Weekend event wristbands must be always worn whilst on site, there will be no re-entry without one.
- 1.2** All wristbands and car passes are allocated to an individual and should not be shared with anybody else.
- 1.3** There is a specific entrance and exit for certain car passes. IWM have the right to refuse any individuals access to site if they not accessing through the correct gate.
- 1.4** Guardroom entrance is open from 06:30 - 08:30 each morning over the event weekend. Doors to the public open from 08:30 – approx. 19:00 each morning.
- 1.5** Access to North side via the Bailey Bridge with a vehicle is only permitted once the museum has closed at 19:00. You can access the North side on foot during the day only. The weight limit on the bridge is 3 tonne and traffic are managed with a traffic light system.
- 1.6** No display area should be taken down before 18:00 on the Saturday or Sunday of the event weekend.
- 1.7** No litter should be left on site after the event.
- 1.8** Ground content supplier passes are given on the condition that you participate fully in the event by remaining in period dress and will interact with the public during public opening times where appropriate.
- 1.9** The reenactor will indemnify and hold harmless IWM and its officers, employees, agents, insurers and contractors against any damages, losses, liabilities, claims, actions, costs, expenses (including the costs of legal or professional services), proceedings, demands and charges whether arising under statute, contract or at common law incurred by IWM and its officers, employees, agents, insurers, and contractors in respect of:
  - 1.9.1** delay, injury or death of persons caused by the reenactor
  - 1.9.2** injury or death of any trustee, employee, agent, or contractor of IWM or the Trader or any visitor or invitee to the Site or any other re enactor at the site.
  - 1.9.3** damage to or loss of property owned or operated by or on behalf of IWM, its employees, trustees, agents, contractors or any visitor or invitee to the Site or any reenactors at the Airfield and any consequential loss or damage;
  - 1.9.4** damage to or loss of property owned or operated by or on behalf of the reenactor.
  - 1.9.5** damage, death, injury, or loss to third parties or damage to third parties' property; or any loss or liability suffered by IWM as a result of any act or omission by the re enactor or its group members, agents, contractors or breach, negligent performance or failure in performance or breach of these Conditions by the re enactor.

### **2.0 Vehicle Use on site**

- 2.1** No car movement on site after 08:00. Unless agreed differently with the event organiser in writing before the event.
- 2.2** There is a maximum speed limit of 15 mph across site – at the end of each day PA will announce when cars can move again.
- 2.3** Exhibiting vehicles not in position before the event start time will be denied access unless due to extenuating circumstances.
- 2.4** No vehicles to be parked on any service road.
- 2.5** If you are needing a larger vehicle to transport parts of your display, it is your responsibility to make sure that these vehicles are fully insured and as stated on all car passes distributed to staff, volunteers, and suppliers, IWM have the right to move any vehicle which is parked.
- 2.7** No vehicles to be left on site without a valid pass.

### **3.0 Re-enactors**

- 3.1** All Groups/displays must have submitted their application forms and have been accepted in writing by the Air Show team before arriving to site as part of the ground content program.
- 3.2** All static displays must be covered by Event Public Liability Insurance and a copy of the certificate provided upon application.
- 3.3** All static displays must provide an up-to-date risk assessment for their display area, provided upon application.
- 3.4** Display areas will be allocated prior to the event. Please do not set up anywhere other than your allocated area or you will be required to move.
- 3.5** You may arrive from midday onwards on the Friday before the event weekend, but this must be confirmed with the Air Show event organiser prior to the event so that access may be granted via the guard room.
- 3.5.1** Any individual requiring access through the guard room prior to the event day must have given their full name and vehicle registration before arriving to site.
- 3.5.2** IWM staff have the right to deny access to site to any individual whose details are not on the list given to them.
- 3.6** All displays must be set-up by 08:30 on the Saturday and Sunday of the event weekend and must not be packed away before 18:00 each day (unless pre-arranged with Air Show organiser). During these display times, all non-period vehicles, tents, and other equipment must be stored away from the main display area and out of site of the public.
- 3.7** We are unable to accept groups who portray Axis personnel.

### **4.0 Camping /Overnight Stay**

- 4.1** If previously agreed that you and your group are allowed to camp on site for the duration of the event, completed camping forms must have been sent and approved by the Air Show organiser before arrival to site.
- 4.2** On completion of the IWM camping form, everyone is agreeing to abiding by the following rules whilst camping on site:
- No Alcohol
  - No litter to be left on site
  - 5m between pitches
  - No returning to site after 22:00
  - Noise levels are kept to a minimum
  - Wristbands and car always pass visible
  - No fires or barbecues on site
  - If camping at your display area on the South side of site, all tents and vehicles must be in keeping with the theme of the event otherwise participants will need to camp on our North side camp site.
  - IWM have the right to relocate your camping location if tents and vehicle do not meet the requirement to camp in display areas on the South side of site.
- 4.4** If camping on North side of site, you must not try to access any buildings at any time during your stay.
- 4.5** Any gas cannisters will be included within the risk assessment given for part of the display area.

### **5.0 Dogs and Animals**

- 5.1** Duxford is a working airfield and therefore we do not permit any dogs or animals on site unless they are an assistance animal.

### **6.0 Deactivated and/replica weapons**

- 6.1** The following items are NOT permitted to be brought on to site:
- Asbestos containing materials e.g., brodie helmets with asbestos pads in the lining, asbestos rope present on machine guns, bullet proof vests (pre-Kevlar), gas masks, historic fire blankets and firefighting equipment.
  - Historic vehicles may also have asbestos containing materials present on their exterior, such as cladding or insulation.
  - Objects containing ionising radiation e.g., compasses, vehicle dials, watches, or gun sights with Radium paint present, tritium gun sights.
  - Controlled drugs e.g., medicines found in historic first aid kits, field equipment and surgical equipment

- Human tissue e.g., blood staining on historic uniforms or weapons
- Live firearms or munitions
- Edged weapons

IWM reserves the right to confiscate or request the removal of any of the above items from site immediately.

**6.2** The following items are permitted for showcase on site:

- Deactivated and/or replica weapons and munitions which are certified free from explosives and/or replicas, with the understanding that you must agree to the following and provide the Air Show organiser with the listed information before bringing them onto site:
  - A complete and detailed list of deactivated and/or replica weapons and munitions must be provided to the Air Show organiser in advance of the Air Show.
  - This will be checked against the objects brought on site upon arrival by an IWM hazards specialist.
  - A deactivation certificate for any deactivated weapons and/or proof of any replica weapons must be available for inspection upon arrival at site.

**6.3** A free from explosive certificate for any munitions and/or proof of any replica munitions must be available for inspection upon arrival at site.

**6.4** Firearms and munitions will only be handled by the group and kept within the display boundary. There will be no walking around site with any of the deactivated or replica firearms or munitions within the display.

**6.5** If the ground content supplier needs to leave the display area during the day, or for out of hours and overnight storage before/during/after the event, you must ensure the deactivated and/or replica firearms are securely stored in a cabinet that conforms to BS7558 and is not accessible for visitors to handle without supervision. If a cabinet that conforms to BS7558 is not available, IWM may be able provide suitable storage. IWM storage requests will need to be discussed and agreed in advance.

**6.6** Firearms and munitions must not be pointed at or towards any member of the public even if part of a demonstration.

**6.7** IWM have the right to confiscate any deactivated and/or replica firearm or munition on display which has not been pre-approved by the Air show organiser.

## **7.0 Filming and Photography**

**7.1** IWM staff will be in attendance on the day taking film and photographs of the event(s) for press, publicity and marketing purposes under the GDPR Legitimate Interest legal basis. Images may also be preserved as part of IWM's historic record under the GDPR Public Interests basis. We may also authorise third parties to carry out filming, photography and/or sound recordings at our premises and at events.

**7.2** By confirming your attendance at the event, you agree (on your own behalf and on behalf of any persons for whom you are representing or may attend our premises/ an event) that we and any third party authorised by us may include you and those you are displaying with in such films, photographs and/or sound recordings and may exploit such films, photographs, and sound recordings in perpetuity in any format whatsoever without payment.

**7.3** You are responsible for bringing this provision to the attention of any person for whom you are representing.

**7.4** IWM photographers may take images at events that could be kept on file and used for publicity purposes. To find out more about how we use our images please ask our photographer or email [foi@iwm.org.uk](mailto:foi@iwm.org.uk).

**7.5** You are not permitted to capture images of footage at events for commercial purposes unless you have our prior permission to do so.

**7.6** **Our photographers may also ask you to complete a photography agreement form at an event. However, this contract and terms and conditions for your attendance as a supplier on the day, forms our agreement that you agree to being photographed or filmed for promotional and marketing purposes.**

## **8.0 Additional**

**8.1** Failure to comply with any of the Terms and Conditions may result in immediate removal from site, forfeit of pitch fees or cancellation of future bookings.

**8.2** Any request or instruction from IWM staff or representatives must be complied with in all circumstances.

**8.3** Any technical; equipment brought onto site must have an up-to-date PAT test certificate.