



VISITING SCHOOLS SCHOOL GROUPS CODE OF CONDUCT

This code of conduct outlines IWM's expectations of school groups when they visit an IWM branch.

IWM expects teachers visiting with their school groups:

- To read all pre visit information supplied by IWM including health and safety guidance and the schools code of conduct, ensuring their students adhere to this guidance during their visit.
- To arrive at any IWM site with appropriate supervision for the age and ability of the pupils in their group:
 - For Primary aged students, there should be one teacher per ten students (1:10 ratio). Primary aged students are required to be always within sight of an accompanying adult whilst at an IWM branch.
 - For secondary aged students, there should be one teacher per fifteen students (1:15 ratio). Secondary aged students may explore IWM branches independently so long as they are in hearing distance of an accompanying adult.
- To actively supervise the students on site for the duration of the visit.
- To act respectfully to IWM staff, other visitors, IWM equipment and IWM collections whilst in one of our branches.
- To engage constructively with IWM staff requests and take proactive steps in managing the behaviour of their students.

IWM expects school students visiting IWM:

- Follow the instructions of staff and supervising adults, without delay or argument.
- Take responsibility for their actions and do nothing to endanger themselves or others.
- Report all accidents or damage to the group leader or a member of staff.
- Show respect and act with courtesy towards others, including IWM staff, other students and the general public.
- Be helpful, co-operative, and considerate to others, including IWM staff, other students and the general public.
- Not to run around IWM spaces or interact with objects in an inappropriate fashion.
- Not to use offensive, or aggressive language.
- Not to be excessively noisy or to shout.
- Not to use physical force against others, including IWM Staff, other students, and the general public.