|  |  |
| --- | --- |
|  | Media accreditation application form**The Battle of Britain Anniversary Air Show** **Saturday 19 and Sunday 20 September 2015** |

|  |
| --- |
| I will be attending (please tick as appropriate): Saturday 19 September only Sunday 20 September only Both Days |
| First Name ................................................................................................................................................ |
| Surname .................................................................................................................................................... |
| Job Title/Position ...................................................................................................................................... |
| Organisation/Publication .......................................................................................................................... |
| Editor/Managing Director ......................................................................................................................... |
| Please specify the nature of the organisation (*e.g. Printed Media, Television, Website etc.*) ................................................................................................................................................................... |
| How will your review of The Battle of Britain Anniversary Air Show be published?...................................................................................................................................................................................................................................................................................................................................... |
| Please provide us with details of where you would like press passes to be sent. |
| Address 1 .................................................................................................................................................. |
| Address 2 ................................................................................................................................................. |
| Address 3 .................................................................................................................................................. |
| City ....................................................................... | County ........................................................ |
| Post Code .............................................................. | Country ....................................................... |
| Telephone Number .................................................................................................................................. |
| Fax Number ............................................................................................................................................. |
| Email address .......................................................................................................................................... |
|  |  |
| If this address is different to your organisation’s contact address, please give your organisation’s contact details below. |
| Address 1 .................................................................................................................................................. |
| Address 2 ................................................................................................................................................ |
| Address 3 .................................................................................................................................................. |
| City ....................................................................... | County ........................................................ |
| Post Code .............................................................. | Country ....................................................... |
| Telephone Number .................................................................................................................................. |
| Fax Number ............................................................................................................................................. |
| Email address .......................................................................................................................................... |
| Organisational website address ............................................................................................................... |
|  |
| **All journalists and photographers are required to provide evidence of their employment in a newsgathering capacity which must accompany this completed application form. Applications without supporting documentation will not be considered.** |

PLEASE SUBMIT WITH YOUR APPLICATION THE FOLLOWING:

* An original letter on the employing organisation’s headed paper confirming your details and that you have been employed by the organisation to cover the air show in a newsgathering capacity.

If you have previously held IWM Duxford media accreditation, please also provide:

* Published reviews from all IWM Duxford air shows that you attended in 2014 or the most recent year that you attended.

TERMS AND CONDITIONS

1. Accreditation is issued in the **name of the applicant only** and is non-transferable.
2. Accreditation will be granted to no more than **two persons** from any single organisation.
3. Submission of an application does not guarantee accreditation, as demand for accreditation always exceeds the number of places available. If you have not been contacted regarding your application, please do not assume that you have been successful. Please contact Esther Blaine by email at eblaine@iwm.org.uk.
4. Media accreditation will not be allocated to friends or partners – they will need to purchase separate tickets in order to attend the air show.
5. You must register at the Media Centre for briefing and to collect your media badge. Only then will you be fully accredited.
6. No personal belongings or equipment can be left in the Media Centre at any time.
7. Children under the age of 16 are not allowed in the Media Centre or photographic enclosures at any time.
8. You are requested to return your tickets before the date of the relevant air show if you are unable to attend for any reason.
9. Any film, photographs or information gathered at IWM Duxford may only be used for newsgathering purposes and not for commercial sale.

This form must be completed and returned to Esther Blaine, Public Relations Manager at eblaine@iwm.org.uk or by post to Esther Blaine, Public Relations Manager, IWM Duxford, Cambridgeshire CB22 4QR. **Please type your application.**

**The closing date for submitting applications is Friday 21 August. Applications received after this date may not be considered.**

By signing and dating this form you will be accepting IWM Duxford’s terms and conditions.

|  |  |
| --- | --- |
| Signed: ………………………………………… | Date: …………………........................................ |
| Comments/Supporting Notes: ……………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………........................................................................................................................................................................................................ |